

TOWN OF COLEBROOK

PLANNING & ZONING COMMISSION

Monday, November 14, 2022 - 6:30pm

Colebrook Town Hall - Land Use Office

Regular Meeting Minutes

Agenda Item 1: Call to Order

Secretary, Jennifer LaRocque called the November 14, 2022, Regular Meeting of the Colebrook Planning and Zoning Commission to order at 6:30pm.

Agenda Item 2: Roll Call

Regular Members of the Commission present: Kevin Robichaud, Jennifer LaRocque, William Sweeney

Regular Member Absent: John Fernandez, Martha Neal

Alternate Members Present: Richard Marchesseault, Duncan McClave, David Goulet

Kevin Robichaud made a motion to seat both Richard Marchesseault and Duncan McClave for the meeting. Will Sweeney seconded the motion; the motion was unanimously accepted.

Also present, Chris Johnstone, Scott Eisenlorh, Edna Travis, George O'Brien, Chelsea Boutin, Nate Vanhoy

Kevin Robichaud made a motion to elect Jennifer LaRocque as temporary chairman for the PZC meeting of November 14th, 2022, as well as the public hearing on the same date. Will Sweeney seconded the motion; the motion was unanimously accepted.

Scott Eisenlorh, Inland Wetlands Officer was present to advise on Zoning procedures.

Agenda Item 3: Agenda Review

No changes

Agenda Item 4: New Business

PZC #22-010 Subdivision application with public hearing.

Jennifer LaRocque made a motion to adjourn until 7pm for the Public Hearing on PZC #22-010 Subdivision application. Kevin Robichaud seconded the motion; the motion was unanimously accepted.

Agenda Item 5: 7:00 p.m. Public Hearing on Application 22-010

PZC #22-010 Subdivision

Proposed subdivision 39 Old Creamery Rd

Jack and Chelsea Boutin applicant

Commission was called to order at 7pm for public hearing on Application 22-010

Legal Notice of the Colebrook Planning & Zoning Commission Notification of Public Hearing on PZC #22-010 Subdivision was read by Jennifer LaRocque.

Jennifer LaRocque requested verification of notice of the public hearing per section 1.10 of the Subdivision/Planning Regulations. Chelsea Boutin who is authorized as the representative on behalf of John and Kathleen Boutin, acknowledged that hearing notices were not sent to the abutting landowners in the towns of Winchester and Barkhamsted.

Kevin Robichaud made a motion to continue the public hearing until Monday December 12th at 7pm at the Colebrook Town Hall – Land Use Office. Duncan McClave seconded the motion; the motion was unanimously accepted.

Agenda Item 6: Old Business

None

Agenda Item 7: Approve Meeting minutes of October 11, 2022.

Kevin Robichaud made a motion to accept the minutes of October 11, 2022. Will Sweeney seconded the motion; the motion was unanimously accepted.

Agenda Item 8: Adjourn

Duncan McClave made a motion to end the meeting at 7:09pm. Kevin Robichaud seconded the motion; the motion was unanimously accepted.

Respectfully submitted,

Jennifer LaRocque