

**Colebrook Fire Department  
Forge Company**

**April 5, 2022 Monthly Meeting Minutes**

Present: Benjamin Bartlett, Chief, Todd Hiller, Deputy Chief, Steven Sartirana, Captain, Elizabeth Norman, Secretary; Bob Bull, Dan Butler, Evan Sartirana, Maureen Bascetta, Suzi McAllister, Jon Ferrante, Michael Knap, Chris Beaulieu

Deputy Chief Hiller called the meeting to order at 19:03 hours. .

**Reading and approval of minutes:**

Elizabeth Norman presented the March monthly meeting minutes as submitted. With their being no additional discussion or amendments to the minutes, a motion was made by Steve Sartirana and seconded by Dan Butler to accept the minutes as amended. The motion passed unanimously.

**Report of Treasurer and bills for payment:**

Treasurer Rick Tillotson presented the Treasurer's report.

With there being no discussion or amendments to the Treasurer's report, a motion was made by Steve Sartirana and seconded by Suzi McAllister to accept the Treasurer's report as read. The motion passed unanimously.

**Communications, correspondence and notices:**

Deputy Chief Todd Hiller read correspondence from the Hazen family showing appreciation and noting a donation from the family. He also read a flyer about T-shirts and helmet stickers in memory of Colin McFadden.

**Report of Committees:**

The New Truck Committee met recently. The spec is almost complete, and Deputy Chief Hiller sent it to the members. It will take around 500 days to build, so the committee is trying to get the information to the town soon so there can be an RFP.

**Admission of applications for new membership:**

There is an application for membership from Shawn Thibault who resides in Riverton, CT. He is a former member of the Riverton Fire Department, and he is certified as FF1. He also has experience driving commercially. Steve Sartirana moved that we accepted the application and send to the membership committee. Dan Butler seconded. This was passed unanimously.

**Old business:**

PPE Extractor: Deputy Chief Hiller is expecting to receive a bid shortly on the extractor as well as a dryer from the company that has the state contract. If the bid is too high, there is also an option of building a dryer such as the fire school recently did.

**Chief's Report:**

The Trail Riders events are coming up May 21 and 22. They are expecting at least 200 motorcyclists. Center has a gift card to shop for ingredients. Members will be needed to cook and sell food.

The area Chiefs are planning to do a bid for air compressors, etc. Our vendor has been treating us fairly.

The hose testing is planned for Thursday, June 9<sup>th</sup>.

The radio communications were discussed at the Chiefs' meeting. Members are encouraged to limit radio usage.

Torrington has a regional heavy duty rescue now.

The three alarm drill in Riverton is planned for June or July.

There will be a flashover class coming up with limited spots; please let the Chief or Deputy Chief know if interested.

Center bought two flashlights and need to split the costs.

Two radios recently disappeared from Center. This has been reported to the State Police.

Deputy Chief Hiller discussed the idea of getting a camera system such as a Ring system. They will also look into whether the town has a plan.

There was a cold water rescue drill recently. Center will be buying a sled and a reel. They offered to sell Forge the old sling from Center.

New gear will be ordered from Morning Pride.

#### **New business:**

There is an issue with Spotted Dog shutting itself off because the TV has been going to sleep. Deputy Chief Hiller is trying to find a browser setting to address this. Jon Ferrante will also help with this and the Raspberry Pi.

There is a moose living near the Shell station.

Michael Knap requested clarification about his role. First responder membership is contingent upon a medical certification. There is not reimbursement for that. This is part of the First Responder by-laws. After a discussion, it was recommended that Michael Knap come back with a proposal for the cost for a class, and we will vote at the May meeting. Steve Sartirana moved that we allocate \$1000 for Michael Knap to take an EMR course. Elizabeth Norman seconded. The motion was passed unanimously.

#### **For the good of the company:**

Rich Winn's mother-in-law passed away. Deputy Chief Hiller will send a card.

Evan Sartirana is doing a civics project here including inventory of the radio. He is also going to a week-long fire academy. He received a \$750 grant, so this will only cost the department \$100.

Being no further business, a motion was made by Steve Sartirana and seconded by Bob Bull to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 20:15 hours following the pledge of allegiance.

Respectfully submitted,

*Elizabeth Norman*

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