

TOWN OF COLEBROOK

PLANNING & ZONING COMMISSION

Monday, January 10, 2022 - 6:30pm

Colebrook Town Hall

ZOOM Virtual Meeting

Regular Meeting Minutes

Agenda Item 1. Call to Order

Vice Chairman, John Fernandez called the January 10, 2022, Regular Meeting of the Colebrook Planning and Zoning Commission to order at 6:30pm.

Agenda Item 2. Roll Call

Regular Members of the Commission present: John Fernandez, Martha Neal, Kevin Robichaud, William Sweeney

Regular Member Absent: Scott Norton

Alternate Members Present: Jennifer LaRocque (seated for Mr. Norton), David Goulet, Duncan McClave

Also present, Marc Melanson (ZEO)

Agenda Item 3. Agenda Review

No Changes

Agenda Item 4. Old Business

No old business

Agenda Item 5. New Business

Resignation of Commission member Scott Norton was accepted.

Open Commissioner Position: Mrs. Neal nominated Mrs. Jennifer LaRocque to fill the open Commissioner position. Mr. Fernandez seconded the motion; the motion was unanimously accepted.

Election of Officers:

Mr. Fernandez nominated Mrs. Martha Neal for the position of Chairman; the motion was unanimously accepted.

Mrs. Neal nominated Mr. John Fernandez for the position of Vice Chairman; the motion was unanimously accepted.

Mrs. Neal nominated Mrs. Jennifer LaRocque for the position of Secretary. Mr. Robichaud seconded the motion; the motion was unanimously accepted.

The 2022 meeting dates were presented. Mr. Fernandez moved to accept the meeting dates as presented. Mr. Robichaud seconded the motion; the motion was unanimously accepted.

Discussion regarding cannabis regulations.

Agenda Item 6. Approval of Minutes

Mr. Sweeney moved to accept the Regular Meeting Minutes of July 12, 2021, as presented. Mr. Robichaud seconded the motion; the motion was unanimously accepted.

Mrs. Neal moved to accept the Special Meeting Minutes of September 13, 2021, as presented. Mr. Sweeney seconded the motion; the motion was unanimously accepted.

Agenda Item 7: ZEO Report / Discussion with ZEO

Mr. Melanson stated that starting in 2023 the Commissioners will be obligated to attend training hours, as determined by State Statute, on a yearly basis.

Town attorney will hold an in-service for Commissioners at the February 14, 2022, meeting.

Agenda Item 8: Bills and Communications

No new bills

Agenda Item 9: Other Business

Mrs. Neal and Mr. Melanson have been appointed to the Affordable Housing Committee.

Agenda Item 10: Adjournment

Mr. Fernandez moved to end the meeting Mrs. LaRocque seconded the motion. All agreed without discussion and the meeting adjourned at 6:51pm.

Respectfully submitted,

Jennifer LaRocque