

**Colebrook Fire Department  
Forge Company**

**February 1, 2022 Monthly Meeting Minutes**

Present: Benjamin Bartlett, Chief, Todd Hiller, Deputy Chief, Rick Tillotson, Treasurer, Steven Sartirana, Captain, Elizabeth Norman, Secretary; Bob Bull, Dan Butler, Bill Hiller, Terry Phelan, Evan Sartirana, Maureen Bascetta, Suzi McAllister, TJ Strahan

Deputy Chief Hiller called the meeting to order at 19:05 hours. .

**Reading and approval of minutes:**

Elizabeth Norman presented the January monthly meeting minutes as submitted. Deputy Chief Hiller suggested an amendment to correct that the Second Lieutenant position will be kept vacant. With their being no additional discussion or amendments to the minutes, a motion was made by Terence Phelan and seconded by Steve Sartirana to accept the minutes as amended. The motion passed unanimously.

**Report of Treasurer and bills for payment:**

Treasurer Rick Tillotson presented the Treasurer's report, including a report of additional donations that were received in memory of Ralph Hazen. With there being no discussion or amendments to the Treasurer's report, a motion was made by Terence Phelan and seconded by Steve Sartirana to accept the Treasurer's report as read. The motion passed unanimously.

**Communications, correspondence and notices:**

Deputy Chief Todd Hiller read correspondence, including checks and cards in memory of Ralph Hazen. After members look through them, Deputy Chief Hiller will give the cards to the family.

**Report of Committees:**

The Truck committee met yesterday, January 31, 2022. We are hoping to get a new truck into the budget for FY23, which starts July 1, 2022.

The Investigations Committee met with four members: Michael Knapp, Jon Ferrante and Ryan Farrell.

Terence Phelan made a motion to go into Executive Session, seconded by Steve Sartirana. This was passed unanimously.

Terence Phelan made a motion to exit Executive Session, seconded by Steve Sartirana. This was passed unanimously.

**Admission of applications for new membership:**

There was a motion by Steve Sartirana to vote by paper ballot. This was seconded by Terence Phelan and approved anonymously.

Ryan Farrell was voted in unanimously.

Michael Knapp was voted in unanimously.

John Ferrante was voted in unanimously.

There was an application from a first responder that will be considered by the First Responders.

T.J. Strahan submitted an application for Firefighter I. Terence Phelan moved to send T.J. to Firefighter I. Suzi McAllister seconded. This passed unanimously.

Steve Sartirana would like to sign Evan Sartirana up for the Cadet class at the Connecticut Fire Academy. He will apply for grant funding. Terence Phelan moved that we pay any uncovered costs. Chief Benjamin Bartlett seconded. This was approved unanimously.

**Old business:**

PPE Extractor: The purchase of a PPE Extractor was revisited. Steve Sartirana moved that we get an estimate for the costs; Terence Phelan seconded. This was passed unanimously.

**New business:**

Terence Phelan announced that there will be an EMS refresher course in person in Bantam, CT. Maureen and Terence will get the dates.

Chief Bartlett gave his report. The Berkshire Trail Riders confirmed the weekend of May 21 and 22. Forge is confirmed for the breakfast, and dinner will be handled by Center.

Chief Bartlett asked if anyone would like to be a burn official. Currently, there are only two for the town.

Pleasant Valley is wondering if there is interest in a Boater Safety Course. Some members expressed interest. Please let Deputy Chief Todd Hiller know if you are interested.

Chief Bartlett shared a hard copy of the training schedule. This was also emailed out. It was confirmed that the CPR class will be February 8<sup>th</sup>.

The skating party was postponed to this Saturday from 6-8 PM.

**For the good of the company:**

Being no further business, a motion was made by Steve Sartirana and seconded by Terry Phelan to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 20:21 hours following the pledge of allegiance.

Respectfully submitted,

*Elizabeth Norman*

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