

**Town of Colebrook
Board of Finance**

Minutes to Meeting of December 9, 2020

Members Present

J. Millar
T. Corvo
D. Johnstone
K. Kennedy
M. Neal

Absent

R. Carfiro

Others Present

None

The meeting was called to order by J. Millar at 6:00 p.m. and conducted by Zoom.

1. A draft of the 2021 meeting calendar was reviewed, after which M. Neal moved to approve the calendar. Second, D. Johnstone. Approved unanimously. J. Millar will confirm the dates for budget presentations by the Boards of Education and Selectmen, then submit the calendar to the Town Clerk. He will also update and distribute the contact list.
2. The Board of Education will have difficulty complying with a December 31 completion date specified in the grant to upgrade ventilation at the school and has therefore decided to limit the project to design work only. Accordingly, J. Millar moved to reduce the supplemental appropriation approved on November 5 from \$39,320 to \$9,720 and repurpose it to design work. Second, T. Corvo. Approved unanimously.
3. Agenda items to review the 2020-21 year-to-date results versus budget and to discuss potential issues for the upcoming 2021-22 budget will be deferred until the Board meets on February 3. At that time preliminary information about the grand list and state aid should be available.
4. T. Corvo moved to accept the minutes of November 5, 2020. Second, M. Neal. Passed unanimously.
5. M. Neal moved to adjourn. Second, T. Corvo. Passed unanimously.

The meeting adjourned at 6:25 p.m.

Respectfully submitted,

James Millar
Chairman